

How do I register for a workshop on-line?

The preferred method is to use our online registration portal. Anywhere on this website you can click on [Register On-line](#) which will take you to the registration page. Alternatively, you can fax a completed registration form to (02) 9620-6173.

1. Click [here](#)
2. Enter your details in the form
3. Scroll down and select (in the far left hand check-box) the workshop of your choice (note the screen will automatically refresh).
4. Select fee structure if you are Government or Non-profit.
5. Scroll down to the very bottom of the page,
6. If you have not done so already read the terms and conditions.
7. Only AFTER you click that you accept the terms and conditions can you are you able to successfully click Register for Events.
8. If a window pops up with an error message, you will need to go back and correct your error/s before you can successfully register.
9. A confirmation email will be sent to the specified address if you have registered correctly.
10. Make your payment while you're on-line.