



## Better Futures Sponsorship & Subsidy Scheme Information

The Better Futures Learning and Development Strategy invites applications for the Sponsorship and Subsidy Scheme. It is open to all Better Futures funded projects across the Nepean Region which incorporates the 3 LGAs of Penrith, Blue Mountains and Hawkesbury.

### **Sponsorship Scheme:**

The Sponsorship Scheme is for workers from Better Future Funded Projects to attend learning opportunities relevant to Better Futures priorities

### **Subsidy Scheme:**

The Subsidy Scheme is for services requiring essential relief staff in order to attend learning and development opportunities delivered locally by the Better Futures Learning and Development Strategy

**Purpose:** To support and encourage workers through learning and development opportunities.

**Who can apply:** All Better Futures projects working with young people between the ages of 9 – 16 years.

**How to apply:** Applications and supporting documentation may be lodged electronically via e-mail or as hard copy via post or fax.

**Guidelines:** Family Worker Training + Development Programme Inc. is responsible for the allocation of funding for the Better Futures Learning and Development Strategy.

Services can apply for up to \$200.00 of sponsorship funds per worker per financial year, and up to \$200.00 of subsidy per worker per financial year.

Only workers from Better Future funded projects in the DoCS Nepean area can apply. This scheme is only for the cost of the learning opportunity and will not include travel or accommodation expenses or tertiary qualification courses. Only completed application forms with all the relevant supporting documentation attached will be considered.

It is strongly recommended that information gained by accessing the Sponsorship and Subsidy Scheme be shared with other staff from the service and with Interagencies or service network groups in which the service participates.

### **Process:**

1. A Better Futures Learning and Development Strategy application form is completed by the service manager.
2. The application must be forwarded with supporting documentation for its consideration and decision and the service manager is advised of the outcome within a sufficient timeframe to allow registration and attendance at the learning opportunity.
3. The service pays for the worker to attend learning opportunity and receives receipt for payment of registration.
4. The worker attends learning opportunity.
5. The worker completes the Post Learning Opportunity Evaluation Form.
6. Invoice, registration receipt and post conference evaluation are forwarded to the Nepean Learning and Development Project Worker.
  - 6a. **Sponsorship:** Service manager invoices FWT+DP for up to a maximum of \$200.00, including a copy of the original receipt for registration.
  - 6b. **Subsidy:** Service Manager invoices FWT+DP for up to a maximum of \$200.00, including a supporting letter stating the amount paid for relief staff.
7. Better Futures Learning and Development Strategy Sponsorship/Subsidy Scheme reimburses the amount.

If you would like to make application for either a subsidy or sponsorship, completed Subsidy and/or Sponsorship application forms are required at least **2 weeks** prior to the related training session.

Training Registration Forms and Subsidy & Sponsorship Application Forms can also be downloaded from our Website: [www.fwt dp.org.au](http://www.fwt dp.org.au)



## Better Futures Learning and Development Strategy Sponsorship and Subsidy Application Form

ABN: 54 960 560 044

(Please retain a copy of this form for your own records)

### Service Details

Manager's  
Name :

Service  
Name:

Service  
Address:

  

Telephone:

Fax:

Mobile:

E-mail:

### Details of Staff Attending Better Futures Learning and Development Opportunity

First name:

Surname:

Position Held:

*Please tick*

Sponsorship

Subsidy

### Learning and Development Opportunity

Title:

Date/s:

Cost:

Amount to be  
Reimbursed:

*(for sponsorship only)*

Hours Relief Staff Required:

Amount to be paid:

*(for subsidy only)*

Manager's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please ensure you have attached the relevant supporting documentation (copy of the registration form and program or learning opportunity outline) with this application to assist us with the assessment process.

#### Office Use Only:

Date Received:

Details recorded on data base: YES / NO

Reference Code: \_\_\_\_\_

Initial:



## Better Futures Learning and Development Sponsorship Scheme Post Learning Opportunity Evaluation Form

### Recipient's Details

Name :
Service Name(s):
Contact person's / Service Address:
Phone Contact Details:

### Conference and/or Training Event Details

Title:	
Date/s:	
Venue:	
If training event was attended by workers from multiple agencies please list agencies below:	
Worker's Name:	Agency / Project:

**Were your expectations of this learning opportunity met?**

Please tick either **Yes**  or **No**

**Was learning opportunity relevant to the current issues & practices in your service/network?**

Please tick either **Yes**  or **No**

**How?** *(please relate reply to Better Futures priorities for families with children 9 – 16yrs)*


**Have you shared the information gained from this learning opportunity with your colleagues?**

Please tick either **Yes**  or **No**

**Has the information gained been shared through an Interagency or Service Network Group?**

Please tick either **Yes**  or **No**

**Thank you** for taking the time to complete this evaluation and please **don't forget** to forward this form with your services invoice for reimbursement of the sponsored amount.